

**MINUTES OF THE SPECIAL MEETING OF THE TOWN BOARD OF THE TOWN OF FORT ANN HELD ON TUESDAY, JANUARY 20th, 2026 AT 9:30 A.M. AT THE FORT ANN TOWN HALL**

PRESENT: Supervisor Samuel J. Hall  
Councilman George F. Smith  
Councilwoman Deborah Witherell  
Councilman Michael D. Sexton

ABSENT: Councilwoman Gretchen Stark

OTHERS PRESENT: Miranda Herringshaw- Town Clerk, Helen Denno-Account Clerk, Dane Clark-Town Justice, Jennifer Jackson-Clerk to the Supervisor

Supervisor Hall called the meeting to order at 9:30 a.m.

The purpose of this meeting was to allow the Town Board to audit the records of the Supervisor, Town Clerk, and Town Justice for the fiscal year January 1, 2025 – December 31, 2025.

Helen Denno-Account Clerk, answered Appendix C – General Recordkeeping Requirements for Chief Fiscal Officers.

Town Justice Dane Clark- went over Appendix F – General Recordkeeping Requirements of Town and Village Justice Courts.

Miranda Herringshaw-Town Clerk, answered Appendix D – General Recordkeeping Requirement for Town Clerks.

Auditing of the records was completed at 10:20 a.m.

Motion to adjourn was made by Councilman Sexton, second by Councilman Smith at 10:20 a.m.

\*\*Attached to these minutes will be cash receipts and disbursement records required by New York State comptrollers office.

Dated: January 20<sup>th</sup>, 2026

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Miranda Herringshaw, Town Clerk  
Town of Fort Ann, New York